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30 March 1962

Notes on DD/R "Staff Meeting", 29 March 1962

Present: Dr. Scoville

25X1A9a

1. Space. It was agreed that as soon as possible a memorandum should be transmitted to Col. White stating the DD/R's desire to place all his components in the new building and giving approximate space requirements. This memorandum should not await precise calculations of space needed, but should not be sent until we are sure what components will be included and their approximate size. Action: [REDACTED] 25X1A9a

There should be immediately transmitted to [REDACTED] via Col. White a reasonably precise request for DD/R front office space on the 7th floor. Such space should provide for Dr. Scoville, [REDACTED] and [REDACTED] ^{budget officer, a personnel officer.} 25X1A9a
[REDACTED], a two man registry, and four girls for a total of 12. Action: [REDACTED] 25X1A9a

2. Authorized Strength. It was decided that, as a general principle, the chief of any unit being transferred to the DD/R should take a leading role in negotiating personnel and budget transfers from the former office to the DD/R, on the obvious ground that such individuals would be most familiar with people, slots and slush funds. With respect to negotiations with the DD/P, Dr. Scoville said he would have an initial meeting with Mr. Helms to name a staff officer to carry on detailed negotiations with [REDACTED] Action: 25X1A9a
25X1A9a Scoville, [REDACTED].

3. Budgetary Matters. Both because of the reorganization and because of the Agency's intention to install a new budgeting system, Dr. Scoville felt it would be necessary to assign a budget officer to the Office of the DD/R for a substantial period. (The possibility of a permanent assignment was deferred until experience is gained.) [REDACTED] had agreed in an earlier 25X1A9a meeting to provide such a person. Action: [REDACTED] 25X1A9a

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4. Concept of Organization. Although it is clear that in general the Special Projects function and associated support staffs will be transferred to the DD/R, it is a matter of some discussion whether various sub-systems of the major projects (OXCART, CORONA, ARGON, IDEALIST), would be developed in the Special Projects Division or in some other part of the DD/R. Dr. Scoville said he particularly desired to set up a SIGINT staff in the DD/R in which would be grouped all COMINT and ELINT projects, probably including those to be developed for major Special Projects systems.

Dr. Scoville visualized breaking that portion of TSD transferred to the DD/R into two major parts: (a) research and development of devices in support of the CS; and, (b) systems -- such as [REDACTED] -- which 25X1A2d1 have their own purposes quite apart from the functions of the CS. There was some discussion as to who should do qualifications testing. [REDACTED] 25X1A9a argued that TSD's experience had indicated a necessity for using units separate from the developers or even separate contractors. As for operational suitability testing, there was some discussion as to whether this should not be done by the operating unit itself.

OSI will remain unchanged with the exception that it will lose its ELINT function, as noted above.

25X1A5a1 It was concluded that [REDACTED] should be managed from the DD/R front office.

5. The question of whether individual staff employees should attempt to retain some sort of personal cover was not formally decided. Current arrangements should not be disturbed for the present.

6. Contracting Methods. It was agreed that DPD's special contracting mechanism should be left intact but that its use should be reserved for truly sensitive undertakings; contracting (as in TSD) that has been done through the Office of Logistics should continue to be handled in that way.

7. Career Service. There was some preliminary discussion as to what should be the major break-downs, if any, within the S&T Career Service. There was preliminary agreement that some sort of differentiation of categories would be desirable provided it did not appear to establish different classes of citizens. As a related matter, it was agreed that the DD/R would continue to draw its support personnel from the DD/S and would not attempt to recruit its own.

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A collateral but relatively immediate problem will be the work involved in transferring people and authorized strength from losing components to the DD/R and setting up staffing patterns for the new components. It was agreed that temporary technical assistance would be necessary in order to do this intelligently and correctly, and it was suggested that the Office of Personnel might provide such temporary assistance. Action: [REDACTED] 25X1A9a

[REDACTED]

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Distribution:

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[REDACTED]

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